



Important Dates:

- **Call for Artists:** Submission forms due 1 October 2021
- **Delivery of works:** From Saturday 2 October 2021 - 4.30pm, Monday 1 November 2021
- **Exhibition Opening** (artists & guests): Sunday 7 November 2021
- **Exhibition** (open to the public): Monday 8 November – Sunday 12 December 2021, 10am – 4pm
- **Collection** (unsold works): By 4pm, Sunday 19 December 2021

Conditions:

- Artworks can be in any art or craft medium but will not include audio, digital or moving images
- Artists must currently reside, work or study in the Bay of Plenty, or be students who study away from their Bay of Plenty home base
- There is no entry fee for the BOP Artists Exhibition
- Artists are invited to submit one work only. Due to limited space not all works may be displayed
- Acceptance of work will be at the sole discretion of the Friends of Rotorua Museum
- Works must not infringe on New Zealand copyright laws
- The work must be the sole work of the artist - unless it is submitted as a collaboration
- All works must be for sale and the sale price must include commission of 30%
- Works will be photographed and used for promotional purposes including social media and print

Works must be ready to hang/display:

- Hanging works must come complete with strong cord or wire affixed, flat 'D' attachments and detailed hanging instructions
- Loose canvas work must come with pins for hanging
- Hanging works must not exceed 15kgs
- Freestanding works must not exceed 750mm in any direction
- Freestanding works must not exceed 20kgs

All works must:

- Have dry, secure surfaces
- Be labelled with the artists name, address, contact phone number, title, date of production, medium and price including commission

Delivery of Works:

- Works are accepted for delivery from Saturday 2 October until Monday 1 November 2021
- Weekdays, deliver between 8.30am – 4.30pm to:
 - Attn: BOP Artists Exhibition, Lockwood Homes, 7 Russell Road, Rotorua
- Weekends, deliver between 1pm – 4pm to:
 - Attn: BOP Artists Exhibition, Lockwood Showhome Village, 43 Fairy Springs Road, Rotorua

Unsold Works:

- Unsold works must be personally uplifted from Lockwood Homes before Sunday 19 December 2021 (unless prior arrangement has been made)
- Unsold works that need to be returned by courier are at the cost and organisation of the artist
- All entries not uplifted by Sunday 19 December 2021 will become the property of Friends of Rotorua Museum

Insurance:

- Insurance is the sole responsibility of the artist, while the work is in transit and during exhibition.
- All reasonable care will be taken in the handling and showing of works, but no liability for loss or damage will be accepted by Friends of Rotorua Museum or Lockwood Homes, their members or staff.

For further information contact:

Julie Parsons 027 242 4132 07 351 7823 Julie.parsons@rotorualc.nz



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| Artists Submission Form – Must be submitted with image by 1 October 2021 to Julie.parsons@rotorualc.nz | |
| Name: | |
| Address: | |
| Email: | |
| Phone 1: | Phone 2: |
| Title of work: | |
| Date of production: | Medium: |
| Size of artwork: | |
| 3D (Width x Height x Depth): _____ | |
| Or 2D (Width x Height): _____ | |
| Price including 30% commission: | |
| Declaration: | |
| <ul style="list-style-type: none">• I have read and accept the conditions of entry as above including delivery and uplifting of works.• I declare the work is my own and does not infringe upon NZ copyright laws.• I agree to the reproduction of the work in any publicity material (including online) for the purposes of this and subsequent exhibitions. | |
| Signed _____ | |
| Date _____ | |
| Attach image of artwork: Please attach an image of your completed artwork to the email with this submission form. Image must be over 1MB. | |